

MILITARY TRANSCRIPT ORDER FORM

(\$20.00 fee per transcript)

Please **TYPE** or **PRINT** all information requested below

**For CLEP and DSST
scores on tests taken
after July 1, 1974**

FEES/PAYMENT:

A **\$20.00** fee is charged for **each** transcript ordered. A transcript may include any or all DSST and CLEP Tests taken **while in the military**. There is no charge for transcripts sent to DANTES Test Control Officers (TCO's). DANTES TCO transcripts are unofficial transcripts and are to be used for counseling purposes only.

Enclose a certified check or money order payable to Prometric. If you prefer to pay for your transcript with a MasterCard, Visa or American Express, please supply the information below. Your account will be charged with the total amount due. Incomplete forms or forms received without fees will be returned to the requester. **DO NOT SEND CASH OR PERSONAL CHECKS.**

SEND COMPLETED FORM TO:

Prometric
ATTN: DSST/CLEP Transcripts
P.O. Box 6604
Princeton, NJ 08541-6604
Toll Free (877) 471-9860
Phone (609) 895-5011
Fax: (609) 895-5026

PAYMENT METHOD:

☐ Certified Check or Money Order enclosed (in U.S. Dollars)

☐ Credit Card: ☐ VISA ☐ MC ☐ AMEX Exp. Date: MM / YYYY Signature: _____

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PERSONAL INFORMATION (PLEASE TYPE or PRINT ALL INFORMATION REQUESTED BELOW):

Last Name (Include Maiden Name or Former Last Names):	First Name & Middle Initial:	Social Security Number: - -
Present Address (number & street):		Date of Birth: MM / DD / YYYY
City and State:	Zip Code:	Phone Number: () -

TRANSCRIPT INFORMATION:

I understand that my signature permits Prometric to release my transcript to the designated recipient(s). Signature: _____

Please prepare my transcript and include the following (check only one):

☐ Scores on all tests ☐ Only test scores that are at or above the ACE Recommended Minimum Score ☐ Only scores on test titles listed below

Test Titles:

Approximate Date of Last DANTES or CLEP Test: MM / DD / YYYY

ORDER FOR TRANSCRIPT(S) - TO BE SHIPPED TO:	UNIT PRICE	X	QTY	=	TOTAL PRICE
DANTES TEST CONTROL OFFICER (DANTES TCO), DANTES TCO ID#: (DANTES TCO's are sent <i>unofficial</i> transcripts for counseling purposes only. For your DANTES TCO to receive an unofficial transcript, you MUST provide the DANTES TCO ID Number in the shaded box.)	No charge	X		=	
PERSONAL HOME ADDRESS (listed under "Personal Information" above)	\$20.00	X		=	
SCHOOL(S) (complete school address in box(es) below)	\$20.00 per school	X		=	

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